

International students in F-1 or J-1 status and enrolled at another institution in the United States who have secured admission to an undergraduate or graduate degree program at UNC Charlotte **MUST** transfer their SEVIS record (I-20 or DS-2019) to UNC Charlotte.

To transfer to UNC Charlotte, you must first apply for and secure admission and notify your current school's international office of your intention to transfer. Your current international advisor will transfer your SEVIS record to UNC Charlotte. Only your current school has access to your SEVIS record; therefore, UNC Charlotte cannot issue your new I-20 (F-1 status) or DS-2019 (J-1 status) until your SEVIS record is transferred. In most cases, the "transfer out" date will be after the last day of your current term/semester at your current school. Transfer students must fill out the UNC Charlotte Transfer In form in order to receive a new I-20 or DS-2019 form from UNC Charlotte. To transfer your SEVIS I-20 to UNC Charlotte, the following steps must be taken:

1. Apply for and receive admission from UNC Charlotte
2. Complete the UNC Charlotte Transfer In form and have it signed by your current international student advisor before submitting it to our office via email intlssso@uncc.edu.
3. If you have any further questions regarding the transfer-in process, please email intlssso@uncc.edu.

Financial Documents

Complete the solvency forms at the Graduate School OR submit the financial guarantee/bank statement to the Undergraduate Admission's Office to make sure that your admission/acceptance documents are sent to the ISSO. The ISSO **MUST** have updated financial documents to issue your new I-20 or DS-2019.

If you are sponsored by your family

- Provide a copy of a recent bank statement in English showing you have enough funding for your tuition and living expenses for your degree program at UNC Charlotte.

If you are sponsored by an organization or your government

- Request an updated letter of financial support (financial guarantee) from your financial sponsor

Travel during the SEVIS transfer procedure

Transfer students are urged to consult with their international student advisor **BEFORE** making any travel arrangements to avoid any complication with your travel and re-entry to the country. In order to return to the United States, you must have the following documents:

1. Letter of admission from the new school OR the enrollment verification letter from the current school of enrollment
2. VALID I-20 or DS-2019 form
3. VALID F-1 visa/passport
4. Copy of the financial guarantee/bank statement

YOU MUST HAVE A NEW I-20 BEFORE YOU BEGIN YOUR DEGREE PROGRAM!

If you are currently on an F-1 or J-1 visa at an institution in the U.S. and wish to transfer to UNC Charlotte, you will need to complete **Section 1** of this form. **Section 2** must be completed by an International Student Advisor at your most recent institution. Please return it to the International Student and Scholar Office via scanned email attachment to intlssso@uncc.edu. You will also need to notify your current institution of your admission to UNC Charlotte and request a 'release' or 'transfer' of your SEVIS record so that we can issue your new I-20/DS-2019.

SECTION 1: To be completed if you are an F-1 / J-1 Student or Exchange Visitor

Name _____			
(Family or Last)	(Given or First)	(Middle Initial)	
Date: ___/___/20___	UNCC ID: 800-___-___-___	SEVIS ID: N_____	
U.S. Telephone Number (___) _____		Email Address: _____	
U.S. Address _____			
(Number)	(Street)	(Apartment Number)	
_____	_____	_____	_____
(City)	(State/Province)	(Country)	(Zip/Postal Code)
Home Country Address _____			
(Number)	(Street)	(Apartment Number)	
_____	_____	_____	_____
(City)	(State/Province)	(Country)	(Zip/Postal Code)
Home Country Telephone Number (___) _____		Email Address: _____	
Please check (<input type="checkbox"/>) your degree level at UNC Charlotte:			
<input type="checkbox"/> ESL (ELTI) study <input type="checkbox"/> Bachelor <input type="checkbox"/> Master <input type="checkbox"/> Doctoral <input type="checkbox"/> Graduate Certificate <input type="checkbox"/> Other _____			
Your major field of study at UNC Charlotte: _____			
Please check (<input type="checkbox"/>) any that apply:			
<input type="checkbox"/> My visa status is F-1___ OR J-1___ student/exchange visitor <input type="checkbox"/> I am currently on OPT or Academic Training. If yes, what is the end date? ___ / ___ / 20 ___ <input type="checkbox"/> I am in the U.S. but out of immigration status. If yes, what was your previous visa status? _____ <input type="checkbox"/> I plan to leave the U.S. prior to beginning my studies at UNC Charlotte. Please mail my I-20/DS-2019 to the address indicated above.			
Please check (<input type="checkbox"/>) <input type="checkbox"/> U.S. address OR <input type="checkbox"/> Home Country Address			

SECTION 2: To be completed by the International Student Office at your most recent institution

Please use one of the following school codes for release of SEVIS record:

UNC Charlotte (F-1) SEVIS school codes: ATL214F10291000 (for all undergraduate & most of graduate programs) **OR ATL214F10291001** for the following graduate programs of study: Master of Urban Design, Master of Math Finance, Master of Business Administration, Master of Economics, Master of Accountancy, and Graduate Certificate in Real Estate.

UNC Charlotte J-1 Exchange Program Number: P-1-04774

1. To the best of your knowledge, is the student currently in valid status? Yes No _____
2. Date of SEVIS release (if determined): ____ - ____ - 20 __ __
3. Is there any other information regarding this student's status that would be helpful for UNCC to know?

Name & Title of DSO/ARO : _____

Signature of DSO/ ARO : _____ Today's date ____ / ____ / 20 ____

Name of Institution : _____

Telephone Number : (____) _____ Email Address : _____