International students in F-1 or J-1 status and enrolled at another institution in the United States who have secured admission to an undergraduate or graduate degree program at UNC Charlotte MUST transfer their SEVIS record (I-20 or DS-2019) to UNC Charlotte.

To transfer to UNC Charlotte, you must first apply for and secure admission and notify your current school's international office of your intention to transfer. Your current international advisor will transfer your SEVIS record to UNC Charlotte. Only your current school has access to your SEVIS record; therefore, UNC Charlotte cannot issue your new I-20 (F-1 status) or DS-2019 (J-1 status) until your SEVIS record is transferred. In most cases, the "transfer out" date will be after the last day of your current term/semester at your current school. Transfer students must fill out the UNC Charlotte Transfer In form in order to receive a new I-20 or DS-2019 form from UNC Charlotte. To transfer your SEVIS I-20 to UNC Charlotte, the following steps must be taken:

1. Apply for and receive admission from UNC Charlotte
2. Complete the UNC Charlotte Transfer In form and have it signed by your current international student advisor before submitting it to our office via email intlsso@uncc.edu.
3. If you have any further questions regarding the transfer-in process, please email intlsso@uncc.edu.

Financial Documents
Complete the solvency forms at the Graduate School OR submit the financial guarantee/bank statement to the Undergraduate Admission’s Office to make sure that your admission/acceptance documents are sent to the ISSO. The ISSO MUST have updated financial documents to issue your new I-20 or DS-2019.

If you are sponsored by your family
☐ Provide a copy of a recent bank statement in English showing you have enough funding for your tuition and living expenses for your degree program at UNC Charlotte.

If you are sponsored by an organization or your government
☐ Request an updated letter of financial support (financial guarantee) from your financial sponsor

Travel during the SEVIS transfer procedure
Transfer students are urged to consult with their international student advisor BEFORE making any travel arrangements to avoid any complication with your travel and re-entry to the country. In order to return to the United States, you must have the following documents:

1. Letter of admission from the new school OR the enrollment verification letter from the current school of enrollment
2. VALID I-20 or DS-2019 form
3. VALID F-1 visa/passport
4. Copy of the financial guarantee/bank statement

YOU MUST HAVE A NEW I-20 BEFORE YOU BEGIN YOUR DEGREE PROGRAM!
SEVIS Transfer Information

If you are currently on an F-1 or J-1 visa at an institution in the U.S. and wish to transfer to UNC Charlotte, you will need to complete Section 1 of this form. Section 2 must be completed by an International Student Advisor at your most recent institution. Please return it to the International Student and Scholar Office via scanned email attachment to intlssso@uncc.edu. You will also need to notify your current institution of your admission to UNC Charlotte and request a ‘release’ or ‘transfer’ of your SEVIS record so that we can issue your new I-20/DS-2019.

SECTION 1: To be completed if you are an F-1 / J-1 Student or Exchange Visitor

<table>
<thead>
<tr>
<th>Name</th>
<th>(Family or Last)</th>
<th>(Given or First)</th>
<th>(Middle Initial)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date:</td>
<td>___ / ___ /20__</td>
<td>UNCC ID: 800-<em><strong>-</strong></em>-___</td>
<td>SEVIS ID: N____-<strong><strong>-</strong></strong>-______</td>
</tr>
<tr>
<td>U.S. Telephone Number (<em><strong>)</strong></em>______</td>
<td>Email Address: __________________________</td>
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<tr>
<td>U.S. Address</td>
<td>(Number)</td>
<td>(Street)</td>
<td>(Apartment Number)</td>
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<tr>
<td>Home Country Address</td>
<td>(City)</td>
<td>(State/Province)</td>
<td>(Country)</td>
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<tr>
<td>Home Country Telephone Number (<em><strong>)</strong></em>______</td>
<td>Email Address: __________________________</td>
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</tbody>
</table>

Please check (□) your degree level at UNC Charlotte:
□ ESL (ELTI) study  □ Bachelor  □ Master  □ Doctoral  □ Graduate Certificate  □ Other ______
Your major field of study at UNC Charlotte: __________________________

Please check (□) any that apply:
□ My visa status is F-1___ OR J-1____ student/exchange visitor
□ I am currently on OPT or Academic Training. If yes, what is the end date? ___ / ___ / 20____
□ I am in the U.S. but out of immigration status. If yes, what was your previous visa status? ____________
□ I plan to leave the U.S. prior to beginning my studies at UNC Charlotte. Please mail my I-20/DS-2019 to the address indicated above.
Please check (□) □ U.S. address OR □ Home Country Address
SECTION 2: To be completed by the International Student Office at your most recent institution

Please use one of the following school codes for release of SEVIS record:
UNC Charlotte (F-1) SEVIS school codes: ATL214F10291000 (for all undergraduate & most of graduate programs) OR ATL214F10291001 for the following graduate programs of study: Master of Urban Design, Master of Math Finance, Master of Business Administration, Master of Economics, Master of Accountancy, and Graduate Certificate in Real Estate.

UNC Charlotte J-1 Exchange Program Number: P-1-04774
1. To the best of your knowledge, is the student currently in valid status? □ Yes □ No ______
2. Date of SEVIS release (if determined): ___ ___ - ___ ___ - 20 ___
3. Is there any other information regarding this student’s status that would be helpful for UNCC to know?

____________________________________________________________________________________

Name & Title of DSO/ARO: ________________________________________________________________
Signature of DSO/ARO: ________________________________________________________________ Today’s date ___ / ___ / 20 ___
Name of Institution: ____________________________________________________________________
Telephone Number: (____ ) _________ Email Address: _________________________________