

## Reasons you may need Enrollment Verification:

- You will be inviting your family to visit for your graduation ceremony
- Your parents' health insurance provider wants proof that you are a full-time student
- You're applying for a student credit card and need to certify your enrollment status
- Your scholarship requires verification that you are matriculated at UNC Charlotte

## Instructions for using 'My UNC Charlotte' to obtain Enrollment Verification Forms:

- Log into your My UNC Charlotte Account
- Click 'Banner Self-Service'
- Click 'Student Services/Student Accounts'
- Click 'Student Records'
- Select Enrollment Verification
- Choose 'Current Enrollment' or 'All Enrollment'
- View and print the Enrollment Certificate to person(s) requesting verification  
**BE SURE TO LOG OFF TO PROTECT YOUR PRIVACY!**

*You may also view your past and current loan deferments by clicking 'View Loan Deferments'*

### **NOTE:**

This is considered an official document coming directly from the National Student Clearinghouse, our official Verifying Agency. If the verification is to include a future term, print a copy of your detailed schedule for the upcoming term.

## **If you are having difficulty with this online verification system, try the following suggestions:**

- Disable pop-ups
- Use an Internet Explorer web browser
- If you continue to see a "white screen", go to the gear in the upper right corner and choose compatibility view, and add "[uncc.edu](http://uncc.edu)."